



STUDY ABROAD APPLICATION

Student Information

Name _____ Student ID # _____

Permanent Address _____ City _____ State _____ Zip _____

Permanent Telephone # _____ E-mail Address _____

Campus Address _____ City _____ State _____ Zip _____

Campus Telephone # _____ Cell Phone # _____

Date of Birth _____ Sex: Male _____ Female _____ U.S. Citizen: Yes _____ No _____

Do you have a valid passport? Yes _____ No _____ If yes, passport# _____

Class standing: Sophomore _____ Junior _____ Senior _____ GPA _____

Major(s) _____ Minor(s) _____

In an emergency, parents/guardians may be reached as follows:

Father/Guardian _____ Mother/Guardian _____

Address _____ Address _____

Home Phone # _____ Home Phone # _____
(include area code) (include area code)

Work Phone # _____ Work Phone # _____
(include area code) (include area code)

Cell Phone # _____ Cell Phone # _____

Email _____ Email _____

In the case that parents/guardians are not available, please list the name of someone else to contact:

Name _____ Relationship to Student _____

Address _____

Home Phone # _____ Work Phone # _____
(include area code) (include area code)

Cell Phone # _____ Email _____

Do you have any special needs which SMU needs to be aware of in order to determine appropriate academic accommodations? If yes, please explain: _____

Please attach a brief essay stating the following:

- 1) Describe why you selected the program you did and how it fits your academic and personal goals.
- 2) Describe any previous experiences you had living, traveling, or studying abroad.
- 3) Summarize how you have been involved on campus and any internships/jobs you have had.

References

The advisor, faculty member and hall director you list need to complete a "reference form". Three are included in this application packet for you to distribute.

ACADEMIC ADVISOR

FACULTY MEMBER

HALL DIRECTOR/DEAN OF STUDENTS

Name _____

Name _____

Name _____

I certify that the statements I have made on this application are true and correct and I will contact the Study Abroad Office with any changes or be subject to potential dismissal.

I understand that the program deposit of \$500 is not refundable under any circumstances if I am accepted into the program.

Once the program begins, the amount of the deposit will then be credited to my tuition account.

I agree to abide by the rules and policies of SMU as stated in the Community Planner & Handbook 2009-10.

I agree to abide by the laws of the country where the study abroad program is located.

I hereby authorize my name, address, and telephone number to be distributed to other participants.

SIGNATURE: _____ DATE: _____

Return all completed application materials to:

Saint Mary's University of Minnesota
Study Abroad Office
Saint Mary's Hall, Room 136
700 Terrace Heights #51
Winona, MN 55987-1399
Phone: (507) 457-1447
Fax: (507) 457-6990
studyabroad@smumn.edu



**STUDY ABROAD
ASSUMPTION of RISK and RELEASE FORM**

THIS IS A RELEASE OF LEGAL RIGHTS – READ AND UNDERSTAND BEFORE SIGNING.

Name of Student: _____

Date of Birth: _____

(If Student is under 18 years of age, a parent or legal guardian must also read and sign this form.)

Program: _____

In consideration of being allowed to participate in the Program specified above, I hereby agree as follows:

1. Risks of Study Abroad. I understand that participation in the Saint Mary's University of Minnesota Study Abroad Program specified above (the "Program") is voluntary and involves risk not found in study at Saint Mary's University of Minnesota ("the University"). These include risks involved in traveling to and within, and returning from, one or more foreign countries; foreign political, legal, social, and economic conditions; different standards of design, safety and maintenance of buildings, public places and conveyances; local medical and weather conditions; and other matters described on a separate **Program Risk form** which I have received, reviewed, and **signed**, and which is incorporated by reference in this Release Form. I understand that the University cannot guarantee my absolute safety during the program, cannot monitor my daily personal decisions, choices, and activities, cannot prevent me from engaging in illegal or risky activities if I ignore rules and advice from the University, cannot represent my interests if I am accused of illegal activities, and cannot ensure local adherence to United States norms of individual rights, political correctness and sensitivity, relationships between the sexes, and relations among racial, cultural, and ethnic groups. I have made my own investigation and am willing to accept these risks.

2. Institutional Arrangements. I understand that the University does not represent or act as an agent for, and cannot control the acts or omissions of, any host institution, host family, transportation carrier, hotel, tour organizer, apartment building, apartment manager, or other provider of goods or services involved in the Program. I understand that the University is not responsible for matters that are beyond its control. I hereby release the University from any injury, loss, damage, accident, delay or expense arising out of any such matters.

3. Independent Activity. I understand that the University is not responsible for any injury or loss I may suffer when I am traveling independently or am otherwise separated or absent from any University-supervised activities.

4. Health and Safety.

A. I have consulted with a medical doctor about my personal medical needs. No health-related reasons or problems exist which preclude or restrict my participation in this Program.

B. I am aware of all applicable personal medical needs. I am and will be covered, during the Program, by a policy of comprehensive health and accident insurance that provides coverage for injuries and illnesses I sustain or experience while studying abroad. Said insurance will specifically provide coverage for injuries or illnesses sustained or experienced in the countries in which I will be living and/or traveling during the Program.

I recognize that the University is not obligated to attend to any of my medical or medication needs, and I assume all risk and responsibility therefor. If I require medical treatment or hospital care, in a foreign country or in the United States, during the Program, the University is not responsible for the cost or quality of such treatment or care.

C. The University may (but is not obligated to) take any actions it considers to be warranted under the circumstances regarding my health and safety. I agree to pay all expenses relating thereto and release the University from any liability for any actions. I specifically grant the University permission to authorize emergency medical treatment for me, if necessary. I release the University from all responsibility for any injury or damage that might arise out of or in connection with such authorized emergency medical treatment.

5. Standards of Conduct.

A. I understand that each foreign country has its own laws and standards of acceptable conduct, including dress, manners, morals, politics, drug use and behavior. I recognize that behavior which violates those laws or standards could harm the University's relations with those countries and the institutions therein, as well as my own health and safety. I will become informed of, and will abide by, all such laws and standards for each country to or through which I will travel during the Program.

B. I will comply with the University's rules, standards and instructions for student behavior in the Program. I will also comply with the University's general rules, standards, policies and procedures for student behavior. I waive and release all claims against the University that arise at a time when I am not under the direct supervision of the University or that are caused by my failure to remain under such supervision or to comply with such rules, standards, and instructions.

C. I agree that the University has the right to enforce, in its sole judgment, the standards of conduct described above. I agree that the University may impose sanctions, up to and including expulsion from the Program, for violating these standards or for any behavior detrimental to or incompatible with the interest, harmony, and welfare of the University, the Program, or other participants. I recognize that due to the circumstances of foreign study programs, procedures for notice, hearing and appeal applicable to student disciplinary proceedings at the University do not apply. I understand that if I am expelled from the Program, the University may refer me to the

appropriate University officials for further disciplinary or other action. If I am expelled, I consent to being sent home at my own expense with no refund of fees.

D. I will attend to any legal problems I encounter with any foreign nationals or government of the host country. The University is not responsible for providing any assistance under such circumstances.

6. Program Changes. The University reserves the right to make cancellations, substitutions or changes to the Program at any time for any reason, with or without notice. I understand that the University's fees and program charges are based on current airfares, lodging rates and travel costs, which are subject to change. If I leave or am expelled from the Program for any reason, there will be no refund of fees already paid. I accept all responsibility for loss or additional expenses due to delays, delayed or changed departure or arrival times, fare changes, dishonors of hotels, airline or vehicle rental reservations, missed carrier connections, sickness, injuries, weather, strikes, acts of God, war, quarantine, civil unrest, public health risks, criminal activity, terrorism, bankruptcies of airlines or other service providers, unforeseen causes, and circumstances beyond the University's control. If weather, flight schedules or other uncontrollable factors require me to incur additional hotel, meal, airline, or other expenses, I will be responsible for said expenses. My baggage and personal property are my sole responsibility.

If I become detached from the Program group, fail to meet a departure bus, airplane, or train, or become sick or injured, I will at my own expense seek out, contact, and reach the Program group at its next available destination.

The University reserves the right, in its sole discretion, to cancel the Program or any aspect thereof prior to departure and, in its sole discretion, to cancel the Program or any aspect thereof after departure, requiring that all participants return to the United States, if the University determines or believes that any participant is or will be in danger if the Program or any aspect thereof is continued.

7. Assumption of Risk and Release of Claims. Knowing the risks described above, and in consideration of being permitted to participate in the Program, I agree, on behalf of my family, heirs, and personal representative(s), to assume all the risks and responsibilities surrounding my participation in the Program. To the maximum extent permitted by law, I release and indemnify the Saint Mary's University of Minnesota, its trustees, and its officers, employees and agents, from and against any present or future claim, loss or liability for injury to person or property which I may suffer, or for which I may be liable to any other person, during my participation in the Program (including periods in transit to or from any country where the Program is being conducted).

I have carefully read this Release Form before signing it. No representations, statements, or inducements, oral or written, apart from the foregoing written statement, have been made.

This agreement will become effective only upon receipt of my application for the Program by the Saint Mary's University of Minnesota at its offices in Minnesota and will be governed by the laws of the state of Minnesota, which will be the forum for any lawsuits filed under or incident to this agreement or to the Program.

Signature of Student

Date

I (A) am the parent or legal guardian of the above Student, (B) have read the foregoing Release Form (including such parts as may subject me to personal financial responsibility), © am and will be legally responsible for the obligations and acts of the Student as described in this Release Form, and (D) agree, for myself and for the Student, to be bound by its terms.

Signature of Parent/Guardian

Date

(If Student is under 18 years of age, a parent or legal guardian must also read and sign this form.)

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Study Abroad Office
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Winona, MN 55987-1399
Phone: (507) 457-1447
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studyabroad@smumn.edu

**STUDY ABROAD
PROGRAM RISKS
UNITED KINGDOM**
(England, Wales, Scotland, Northern Ireland)

COUNTRY DESCRIPTION: The United Kingdom of Great Britain and Northern Ireland is a highly developed constitutional monarchy comprised of Great Britain (England, Scotland and Wales) and Northern Ireland. Gibraltar is a United Kingdom Overseas Territory bordering Spain and located at the southernmost tip of Europe at the entrance to the Mediterranean Sea. It is one of thirteen former British colonies that have elected to continue their political links with London. Tourist facilities are widely available.

ENTRY REQUIREMENTS: A passport is required. A visa is not required for tourist or business visits to the UK of less than six months in duration. Visitors wishing to remain longer than one month in Gibraltar should regularize their stay with Gibraltar immigration authorities. Those planning to visit the UK for any purpose other than tourism or business, or who intend to stay longer than six months, should consult the website of the British Embassy in the United States at <http://britainusa.com> for information about current visa requirements. Those who are required to obtain a visa and fail to do so may be denied entry and returned to their port of origin. The British government is currently considering reducing the visa-free period from six months to 90 days. Travelers should be alert to any changes in legislation. The U.S. Embassy cannot intervene in UK visa matters.

SAFETY AND SECURITY: The United Kingdom is politically stable, with a modern infrastructure, but shares with the rest of the world an increased threat of terrorist incidents of international origin, as well as the potential, though significantly diminished in recent years, for isolated violence related to the political situation in Northern Ireland (a part of the United Kingdom).

Like the United States, the United Kingdom shares its national threat levels with the general public to keep everyone informed and explain the context for the various increased security measures that may be encountered. UK threat levels are determined by the UK Home Office and are posted on its web site at <http://www.homeoffice.gov.uk/security/current-threat-level/>.

Information from the UK Security Service, commonly known as MI5, about the reasons for the increased threat level and actions the public can take is available on the MI5 web site at <http://www.mi5.gov.uk/>.

American citizens are advised to check with the UK Department for Transport at <http://www.dft.gov.uk/transportforyou/airtravel/airportsecurity/> regarding the latest security updates and carry-on luggage restrictions.

The British Home Secretary has urged UK citizens to be alert and vigilant by, for example, keeping an eye out for suspect packages or people acting suspiciously at subway (called the Tube or Underground) and train stations, as well as at airports, and reporting anything

suspicious to the appropriate authorities. Americans are reminded to remain vigilant with regard to their personal security and to exercise caution. For more information about UK public safety initiatives, consult the UK Civil Contingencies Secretariat web site at <http://www.ukresilience.gov.uk>.

The political situation in Northern Ireland has improved dramatically. The potential remains, however, for sporadic incidents of street violence and/or sectarian confrontation. American citizens traveling to Northern Ireland should therefore remain alert to their surroundings and should be aware that if they choose to visit potential flashpoints or attend parades, sporadic violence remains a possibility. Tensions may be heightened during the summer marching season (April to August), particularly during the month of July (around the July 12th public holiday).

The phone number for police/fire/ambulance emergency services – the equivalent of 911 in the United States – is 999 in the United Kingdom and 112 in Gibraltar. This number should also be used for warnings about possible bombs or other immediate threats. The UK Anti-Terrorist Hotline, at 0800-789-321, is for tips and confidential information about possible terrorist activity.

CRIME: The United Kingdom and Gibraltar benefit from generally low crime rates, which decreased slightly in 2007 in significant categories, including violent crime. The crime situation in the United Kingdom is similar to that in the United States: typical incidents include pick pocketing; muggings; “snatch and grab” thefts of mobile phones, watches and jewelry; and thefts of unattended bags, especially at airports and from cars parked at restaurants, hotels, and resorts. Pickpockets target tourists, especially at historic sites and restaurants, and on buses, trains, and the London subway (known as the Tube or Underground). Thieves often target unattended cars parked at tourist sites and roadside restaurants, looking for laptop computers and handheld electronic equipment, especially global positioning satellite equipment. Walking in isolated areas, including public parks, especially after dark, should be avoided, as these are advantageous venues for muggers and thieves. At night or when there is little foot traffic, travelers should be especially careful using the underground pedestrian tunnels. As a general rule, either walk the extra distance to use a surface crossing or wait until there are other adult pedestrians entering the tunnel.

In London, travelers should use only licensed Black Cabs or car services recommended by their hotel or tour operator. Unlicensed taxis or private cars posing as taxis may offer low fares, but are often uninsured and may have unlicensed drivers. In some instances, travelers have been robbed and raped while using these cars. You can access 7,000 licensed Black Cabs using just one telephone number: 087-1871-8710. This taxi booking service combines all six of London’s radio taxi circuits, allowing you to telephone 24 hours a day if you need a cab. Alternatively, to find a licensed minicab, text HOME to 60835 on your mobile phone to get the telephone number to two licensed minicab companies in the area. If you know in advance when you will be leaving for home, you can prebook your return journey. The Safe Travel at Night partnership among the Metropolitan Police, Transport for London, and the Mayor of London maintains a web site with additional information at <http://www.cabwise.com/>.

Travelers should not leave drinks unattended in bars and nightclubs. There have been some

instances of drinks being spiked with illegal substances, leading to incidents of robbery and rape.

Americans should take steps to ensure the safety of their U.S. passports. Visitors in England, Scotland, Wales, Northern Ireland, and Gibraltar are not expected to produce identity documents for police authorities and thus may secure their passports in hotel safes or residences. Abundant ATMs that link to U.S. banking networks offer an optimal rate of exchange, and they preclude the need to carry a passport to cash travelers' checks. Travelers should be aware that U.S. banks might charge a higher processing fee for withdrawals made overseas. Common-sense personal security measures taken in the United States when using ATMs should also be followed in the United Kingdom. ATM fraud in the United Kingdom is becoming more sophisticated, incorporating technologies to surreptitiously record customer ATM card and PIN information. Travelers should avoid using ATMs that look in any way temporary in structure or location, or are located in isolated areas. Travelers should be aware that in busy public areas, thieves use distraction techniques, such as waiting until the PIN number has been entered and then pointing to money on the ground, or attempting to hand out a free newspaper. When the ATM user is distracted, a colleague will quickly withdraw cash and leave. If distracted in any way, travelers should press the cancel transaction button immediately and collect their card before speaking to the person who has distracted them. If the person's motives appear suspicious, travelers should not challenge them but remember the details and report the matter to police as soon as possible. In addition, travelers should not use the ATM if there is anything stuck to the machine or if it looks unusual in any way. If the machine does not return the card, report the incident to the issuing bank immediately.

MEDICAL FACILITIES AND HEALTH INFORMATION: While medical services are widely available, free care under the National Health System is allowed only to UK residents and certain EU nationals. Tourists and short-term visitors will be charged for medical treatment in the UK. Charges may be significantly higher than those assessed in the United States.

Hiking in higher elevations can be treacherous. Several people die each year while hiking, particularly in Scotland, often due to sudden changes in weather.

TRAFFIC SAFETY AND ROAD CONDITIONS: UK penalties for driving under the influence of even minimal amounts of alcohol or drugs are stiff and often result in prison sentences. In contrast to the United States and continental Europe, where traffic moves on the right hand side of the road, traffic moves on the left in the UK.

The maximum speed limit on highways/motorways in the UK is 70MPH. Motorways generally have a hard shoulder (breakdown lane) on the far left, defined by a solid white line. It is illegal to stop or park on a hard shoulder unless it is an emergency. In such cases, you should activate your hazard lights, get out of your vehicle and go onto an embankment for safety.

Emergency call boxes (orange telephone booths with "SOS" printed on them) may be found at half-mile intervals along the motorway. White and blue poles placed every 100 yards along the motorway point in the direction of the nearest call box. Emergency call boxes dial directly to a motorway center. It is best to use these phones rather than a personal cell phone, because

motorway center personnel will immediately know the location of a call received from an emergency call box.

Visitors uncomfortable with, or intimidated by the prospect of driving on the left-hand side of the road may wish to avail themselves of extensive bus, rail and air transport networks that are comparatively inexpensive. Roads in the UK are generally excellent, but are narrow and often congested in urban areas.

Travelers intending to rent cars in the UK should make sure that they are adequately insured. U.S. auto insurance is not always valid outside the U.S., and travelers may wish to purchase supplemental insurance, which is generally available from most major rental agents. The city of London imposes a congestion charge of £8 (eight pounds sterling, or approximately U.S. \$16.00) on all cars entering much of central London Monday through Friday from 7:00 a.m. to 6:30 p.m.

Public transport in the United Kingdom is excellent and extensive. However, poor track conditions may have contributed to train derailments resulting in some fatalities. Repairs are underway and the overall safety record is excellent. Many U.S. citizens are injured and some are killed every year in pedestrian accidents in the United Kingdom, forgetting that traffic moves in the opposite direction than in the United States. Extra care and alertness should be taken when crossing streets.

Driving in Gibraltar is on the right-hand side of the road, as in the U.S. and Continental Europe. Persons traveling overland between Gibraltar and Spain may experience long delays in clearing Spanish border controls.

AVIATION SAFETY OVERSIGHT: The U.S. Federal Aviation Administration (FAA) has assessed the Government of the United Kingdom's Civil Aviation Authority as being in compliance with International Civil Aviation Organization (ICAO) aviation safety standards for oversight of the UK's air carrier operations.

SPECIAL CIRCUMSTANCES: The legal drinking age in the UK is generally lower than in the U.S. and social drinking in the wide range of pubs is often seen as a routine aspect of life in Britain. Parents, organizers of school trips and young travelers should be aware of the impact that this environment may have when combined with the sense of adventure that comes with being abroad.

The UK has strict gun-control laws, and importing firearms is extremely complicated. Travelers should consider leaving all firearms in the U.S. Restrictions exist on the type and number of weapons that may be possessed by an individual. All handguns, i.e. pistols and revolvers, are prohibited with very few exceptions. Licensing of firearms in the UK is controlled by the Police. Applicants for a license must be prepared to show 'good reason' why they require each weapon. Applicants must also provide a copy of their U.S. gun license, a letter of good conduct from their local U.S. police station and a letter detailing any previous training, hunting or shooting experience. Background checks will also be carried out.

A number of Americans are lured to the UK each year in the belief that they have won a lottery or have inherited from the estate from a long-lost relative. Americans may also be contacted by persons they have "met" over the Internet who now need funds urgently to pay for hospital

treatment, hotel bills, taxes or airline security fees. Invariably, the person contacted is the victim of fraud. Any unsolicited invitations to travel to the UK to collect winnings or an inheritance should be viewed with skepticism. Also, there are no licenses or fees required when transiting a UK airport, nor is emergency medical treatment withheld pending payment of fees.

CRIMINAL PENALTIES: While in a foreign country, a U.S. citizen is subject to that country's laws and regulations, which sometimes differ significantly from those in the United States and may not afford the protections available to the individual under U.S. law. Penalties for breaking the law can be more severe than in the United States for similar offenses. Persons violating British law, even unknowingly, may be expelled, arrested or imprisoned. Penalties for possession, use or trafficking in illegal drugs in the United Kingdom are severe, and convicted offenders can expect long jail sentences and heavy fines. Engaging in illicit sexual conduct with children or using or disseminating child pornography in a foreign country is a crime, prosecutable in the United States.

Many pocket knives and other blades, and mace or pepper spray canisters, although legal in the U.S., are illegal in the UK and will result in arrest and confiscation if needed. Air travelers to and from the United Kingdom should be aware that penalties against alcohol-related and other in-flight crimes (“air rage”) are stiff and are being enforced with prison sentences.

(Adapted from U.S. State Department Consular Information Sheet)

Signature of Student

Date

Revised December 18, 2008

General Safety Guidelines:

* Keep a low profile. Try to avoid identifying yourself by dress, speech, or behavior as an American. Do not draw attention to yourself through expensive dress, personal accessories or careless behavior.

* Avoid protest groups or other potentially volatile situations as well as restaurants and entertainment places where Americans are known to congregate.

* Keep abreast of local news. Be alert to any potential civil unrest. In the event of disturbances, do not get involved.

* Be wary of unexpected packages and stay clear of unattended luggage or parcels in airports, train stations, and other areas of uncontrolled public access.

* Report to the responsible authorities if suspicious persons are loitering around residence or instructional facilities or are following you. Keep your residence locked. Do not divulge information to strangers about yourself, your study program, or your fellow students.

* Insure that the director of your program always know where and how to contact you in an emergency. When you travel, even if only overnight, leave your itinerary with the director.

* Know local laws. Do not assume that because something is legal in the United States, it is legal abroad.

* Use banks to exchange money. Do not exchange it on the street. Do not carry more money on your person than you need for the day. Carry your credit cards in a very safe place.

* Do not impair your judgment through the excessive consumption of alcohol.

* If you are a female, dress conservatively. Avoid walking alone at night or in questionable neighborhoods. Do not agree to meet a person whom you do not know in a secluded place. Be aware that some men from other countries tend to mistake the friendliness of American women for romantic interest.

(Adapted from Study Abroad, A Parent's Guide, by William W. Hoffa, published by NAFSA: Association of International Educators)



STUDY ABROAD INSURANCE VERIFICATION

Student's Name _____

NOTE: All students are required to have adequate medical coverage while overseas. When traveling outside of the United States, it is recommended that you take health insurance claim forms with you in the event of an illness or accident. If medical attention is required, the claim form should be completed by the physician and/or hospital staff. A receipt for billing, written in American dollars, should also be obtained. Should you not have a claim form, a complete billing statement indicating the specific illness diagnosed, specific medical services performed, and a detailed cost breakdown is needed. You should check with your health insurance company for particulars.

Name and address of insurance company: _____

Holder of the policy: _____

Employer (if insured through employer): _____

Policy number: _____

Student Signature _____ **Date** _____

Parent/Guardian Signature _____

(If the student is under 18 years of age, a parent or legal guardian must also read and sign this form).

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STUDY ABROAD HEALTH INFORMATION FORM

NAME _____

The purpose of this form is to help the Study Abroad staff be of maximum assistance to you should the need arise during your study abroad experience. Mild physical or psychological disorders can become serious under the stresses of life while studying abroad. It is important that staff be made aware of any medical or emotional problems, past or current, which might affect you in a foreign study context. The information provided will remain confidential and will be shared with program staff, faculty, or appropriate professionals only if pertinent to your own well-being. The Study Abroad Program may not be able to accommodate all individual needs or circumstances. This information does not affect your admission into the program.

MEDICAL HISTORY

Yes___ No___ 1. Are you generally in good physical condition? (If no, please explain.)

Yes___ No___ 2. Have you ever been treated or are you currently being treated for any psychological, emotional or chemical abuse conditions?
(If yes, please explain.)

Yes___ No___ 3. Do you have any allergies? (If yes, please explain.)

Yes___ No___ 4. Are you taking any medications? (If yes, please explain.) If you are, we encourage you to check with your physician to be certain that you can obtain this medication overseas.

Yes___ No___ 5. Have you had any major injuries, diseases, or illnesses in the past five years?
(If yes, please explain.)

Yes___ No___ 6. Do you have any dietary restrictions or considerations (i.e., diabetic, vegetarian, ulcer)? (If yes, please explain.)

Yes___ No___ 7. Is there any additional information (concerning medical conditions or physical disabilities) that would be helpful for staff to be aware of during your study abroad experience? (If yes, please explain.)

Please be advised that all students are required to have adequate medical coverage while overseas. Refer to the Insurance Verification Form enclosed for more information.

I certify that all responses made on this Health Information Form are true and accurate, and I will notify the Study Abroad Office of any relevant changes in my health that occur prior to the start of the program.

Student

Signature _____

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STUDY ABROAD COURSE CHOICE FORM

Name _____

This form is only for advising purposes and does not register you. You need to list **Two** courses in which you wish to enroll, in addition to the **three required** courses. All courses offered are 3 semester credits. In conjunction with your academic advisor, you should also identify courses or requirements you will need for the following semester if applicable. While we are aware that the Course Schedule is not available at this time, we ask that you identify as best as you can those courses/requirements you will need upon your return. This will aid you and your Academic Advisor when you register for the following semester.

Study Abroad Semester

Course # Course Title

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Following Semester

Course # Course Title

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Name of Advisor _____

Signature of Academic Advisor

Signature of Student

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STUDY ABROAD ROOM AND BOARD AGREEMENT

THIS AGREEMENT shall be effective for the duration of the study abroad program between Saint Mary's University of Minnesota and the undersigned student.

The parties agree as follows:

1. OCCUPANCY REQUIREMENTS AND LIMITATIONS

- A. Only full-time students currently participating in the SMU Study Abroad Program may reside in or occupy student residences. Room transfers must be approved by the Program Director. "Rooms" as used in this agreement include rooms and apartments. The University has sole authority to assign rooms and apartments.
- B. Students must vacate their rooms within 24 hours of the student's last examination and at other times as specified by the Program Director.
- C. Students shall not use their room for business purposes. Advertisements and items judged to be offensive or inappropriate by the Program Director shall not be displayed from room windows.
- D. No overnight guests are allowed without the Program Director's permission. Permission for overnight guests must be requested in writing in advance from the Program Director. Students are responsible for the behavior of their guests.
- E. The University is not responsible for stolen, lost or damaged personal property of a student resident.
- F. The student must pay a replacement fee for a lost room key or key to an apartment.
- G. No pets are allowed in rooms. Students who keep or attempt to keep a pet in their rooms may be evicted.
- H. Students who are absent from their accommodation for any reason are not entitled to a rebate of room costs, but a rebate may be requested, however, by contacting the Program Director in writing.

2. DAMAGES

- A. The University reserves the right to assess a damage deposit. If a damage deposit is assessed, a date for receipt of the payment will be specified prior to the beginning of the program.
- B. A student resident is liable for property damages, including damages to the student's room or to common areas. The student is also liable for any damages resulting from the actions of the student's guests. When responsibility for damages cannot be

determined, all students residing in the room shall be jointly and severally liable. Alternatively, the Program Director may apportion damages as he sees fit.

- C. The Program Director may inspect rooms for breakage or damage after giving one of the occupants of the room reasonable notice. The Program Director may inspect rooms for all other purposes without notice.
 - D. Students must keep all rooms in good order and repair at all times.
 - E. Each student must complete check-in procedures when moving into a room and check-out procedures when vacating a room. Each student must thoroughly clean their room prior to vacating it. Students will be assessed a penalty charge if they do not abide by this policy (based on the actual cleaning costs).
- 3. The University absolves itself of any responsibility whatsoever in respect of accommodations acquired by students themselves upon the end of the semester.
 - 4. All outstanding bills, e.g., rent, telephone, breakages, etc. are to be settled before departure or grades will be withheld.
 - 5. This agreement adopts and incorporates herein by reference the rules and regulations set out in the Saint Mary's University of Minnesota Community Planner & Handbook 2009-10. Students shall abide by all rules and regulations regarding residence life and student conduct as set forth in the Community Planner & Handbook 2009-10. Repeated noise and disturbance violations, party policy violations, theft and violations of individual and common property rights may lead to the loss of housing privileges. Violations of safety regulations such as the use of weapons or tampering with fire safety equipment or the abuse of alcohol or other drugs may lead to suspension or expulsion.

THE UNDERSIGNED HEREBY APPLIES FOR ROOM AND BOARD FOR THE SAINT MARY'S UNIVERSITY OF MINNESOTA STUDY ABROAD PROGRAM. I HAVE READ THIS AGREEMENT AND AGREE TO ABIDE BY THE CONDITIONS SET FORTH HEREIN.

Print Name _____

Signature _____

Date _____

Return all completed application materials to:

Saint Mary's University of Minnesota
Study Abroad Office
Saint Mary's Hall, Room 136
700 Terrace Heights #51
Winona, MN 55987-1399
Phone: (507) 457-1447
Fax: (507) 457-6990
studyabroad@smumn.edu



STUDY ABROAD ROOMMATE REQUEST FORM

Please complete the following information.

NAME: _____

Name(s) of roommate(s) that you would like to room with while abroad:

1. _____

2. _____

3. _____

4. _____

If you have any allergies (e.g., dust, animals, specific drugs) or very strong dislikes (e.g., tobacco smoke), please indicate below. The more information you provide, the better our chances of arranging suitable accommodations.

(Signature)

(Date)

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STUDY ABROAD STUDENT CONDUCT AGREEMENT

I understand that the following conduct is unacceptable, and that engaging in any of this conduct constitutes grounds for dismissal from the program at the sole discretion of the Program Director. In the event of dismissal, I understand I will be returned to the United States at my own expense.

- ▶ Any use of and/or any involvement with illegal drugs or abuse of any illegal drugs.
- ▶ Behavior that disturbs other students in the program, people near the student's accommodations or people on campus. This behavior may include, but is not limited to, boisterousness, rowdiness, drunkenness, obscene or indecent conduct or appearance, or vulgar, profane, lewd, or unbecoming language.
- ▶ Abuse of alcohol.
- ▶ Sexual harassment or sexual assault.
- ▶ Violations of local laws and/or Saint Mary's University of Minnesota Rules & Policies as stated in the Community Planner & Handbook 2009-10.

In the event I am dismissed from the Study Abroad Program, I will not be entitled to a refund of any monies paid for or in connection with the Program.

Name (Please Print)

Date

Signature

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STUDY ABROAD REFERENCE FORM

Applicants name _____ Date _____

The student named above is applying for the Saint Mary's University of Minnesota Study Abroad Program in London. We would appreciate your assessment of the applicant's attributes with which you are familiar.

Please indicate in what capacity you have known the applicant.

- Academic Advisor Dean of Students
 Faculty Member Other _____
 Hall Director

- How long have you known the applicant?
- Less than 1 semester
 1 semester
 2 semesters
 More than 2 semesters

Please rate the applicant on his/her academic attributes:

	Excellent		Good		Fair		Poor	Unknown
Competence in major.....	8	7	6	5	4	3	2	1
Academic interest & motivation.....	8	7	6	5	4	3	2	1
Capacity for independent study.....	8	7	6	5	4	3	2	1
Resourcefulness.....	8	7	6	5	4	3	2	1
Reliability.....	8	7	6	5	4	3	2	1
Oral communication.....	8	7	6	5	4	3	2	1
Written communication.....	8	7	6	5	4	3	2	1

Please rate the applicant on his/her non-academic attributes:

	Excellent		Good		Fair		Poor	Unknown
Level of maturity.....	8	7	6	5	4	3	2	1
Self-confidence.....	8	7	6	5	4	3	2	1
Open-mindedness.....	8	7	6	5	4	3	2	1
Integrity.....	8	7	6	5	4	3	2	1
Conflict management.....	8	7	6	5	4	3	2	1
Ability to work well with peers.....	8	7	6	5	4	3	2	1
Ability to respond to authority.....	8	7	6	5	4	3	2	1
Stress management.....	8	7	6	5	4	3	2	1

If the applicant scored "Fair" or lower on any attributes, please explain:

Please indicate any strengths and weaknesses that may enhance or hinder this applicants study abroad experience.

I recommend this applicant for participation in a the Study Abroad Program:

- without reservations.
- with minor reservations.
- with major reservations.
- I do not recommend the applicant at this time.

Comments:

Name of evaluator (please print): _____

Signature of evaluator: _____

Title and Department: _____

Date: _____

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